

Form DD1
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FOR OFFICIAL USE ONLY

Reference No:.....

Licence No:.....

DANGEROUS DRUGS ACT, 1967

Application for Licence to Import and Corresponding Import Certificate (Dangerous Drugs Regulation 4)

Attention is drawn to the Instructions appearing overleaf. Delay will be caused if these instructions are not followed, or if any of the questions below are not answered, or if the declaration is not signed (see Instruction 7).

SEPARATE APPLICATIONS MUST BE SUBMITTED IN RESPECT OF EACH CONSIGNMENT TO BE IMPORTED

a. Full name and address of Importer
(See Instruction 7)

b. Full name and address of Consignor
in exporting country

c. The drugs are to be imported:-

by rail to.....station by road via.....(state Port of entry)

by parcel post to.....(state post office) by air-freight to.....(state airport)

Strike out the words inapplicable

d. Approximate date of arrival

e. State the purpose for which the drugs are required
(if vague reasons only are given further inquiries may be necessary, see Instruction 5).

f. Particulars of each item (see Instruction 6) to be imported

Item No.	Quantity and Full Description of Each Item	Active Principal Content (in grammes)	Stocks on Hand

I hereby declare that to the best of my knowledge and belief all the particulars in this application are correctly stated, and in particular that the drugs, if their importation is allowed, will not be used for any purpose other than that stated in paragraph (e).

Signed (see Instruction 7) _____

Status _____

If on behalf of a firm or company, state position in firm or company _____

Date _____

Instructions for completing this form

NON-COMPLIANCE WITH THESE INSTRUCTIONS
WILL INVOLVE DELAY

Note – An Import Licence is an authority solely for the importation of a particular consignment, and must be produced to the Customs Officer at the time of importation.

An Import Certificate is for transmission to the consignor in the exporting country, for submission to his Government in support of his application for authority to export the consignment. It is not authority for the admission of the consignment into Zambia.

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1. Applications will, in ordinary circumstances be entertained only if made by a person or firm resident in Zambia. They must always be made by the actual importer and not by a forwarding agent (i.e shipping agent or other such person) on his behalf.
 2. Import Licences under the dangerous Drugs Act, 1967, are required for all drugs to which the Act applies.
 3. A separate Licence is required in respect of each consignment.
 4. The fee for an import licence is forty thousand Kwacha and must be forwarded with the application. Cheques, postal orders and money orders must be made payable to the Accountant, Pharmacy & Poisons Board.
 5. Paragraph (e). The applicant should state the exact use for which the importation is required, e.g. for medicinal and veterinary use, or for the purpose of being sold or supplied to some other person in accordance with the provisions of the Act.
 6. Paragraph (f): The following should be carefully observed:-
 - (a) Not more than one item should appear on each line provided in this space. Preparations of the same drug should be grouped together. Where the details of the items exceed ten times of typing, six copies of a schedule giving the requisite particulars should be furnished instead of including them in the table.
 - (b) Each item should be described fully. In the case of ampoules, the total quantity of drug and volume of liquid in such ampoules, and not the quantity intended to be administered must be stated.
 - (c) The official conversion factors must be used in determining the active principal content, the name of which must be stated.
 7. Signature of form. The declaration on the form page must be signed by the actual importer, or in the case of a firm, by a person authorised under the Act to procure drugs. In either case, the person signing must insert under 'status' the class of authorised person in which he belongs.
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All applications must be addressed to:-

The Permanent Secretary, Ministry of Health, P O Box 30205, Lusaka, Zambia.